



OWNERSHIP STRUCTURE

Is this company a division or a subsidiary of another company? Yes No

If yes, what is the name of the parent company?

If yes, in what country is the parent company located?

QUALITY & ENVIRONMENTAL MANAGEMENT

Do you have a documented Quality Management System (QMS)? Yes No

If Yes please submit a copy of the certificate.

If No, do you operate your own internal QMS ? Yes No

If Yes, please supply a copy of your in-house quality procedures/systems.

Do you have a documented Environmental Management ? Yes No

If Yes submit a copy of your environmental policy, sustainable procurement policy.

HEALTH & SAFETY

Do you employ a H&S adviser, consultant ? Yes No

If yes please submit the name, qualifications and experience of the persons.

Do you have a H&S policy manual? Yes No

If yes please supply a signed and dated copy of the H&S policy statement.

Please include a brief summary of any goods or services that you supply;



REQUIREMENTS FOR ACCREDITATION

1. Letter of Intent
2. Company Profile
3. Certified True Copies of the following documents:
 - 3.1. Business Permit for the Year
 - 3.2. Certificate of Registration from
 - Department of Trade & Industry (DTI) for SOLE PROPRIETORSHIP
 - Securities & Exchange Commission (SEC) for Partnership and Corporation
 - 3.3. By-Laws and Articles of Partnership or Incorporation and General Information Sheet
 - 3.4. ITR (BIR form 1702) Previous Year
 - 3.5. BIR Certificate of Registration for:
 - 3.5.1 VAT (BIR Form 2303)
 - 3.6. Audited Financial Statement for the last 2 years (BIR Stamped/Received)
 - 3.7. Certificate of Good Credit standing from at least one active major bank (BANK CERTIFICATE)
 - 3.8. Tax Clearance (BIR Form 17.14B)
4. Blank copy of Original Sales Invoice & Official Receipt with BIR Permit No. & Tin No.
5. Sample copy of Purchase Order (from 5 Major Clients)
6. Notarized List of Owned Tools, Equipment, Machines & Vehicle w/ copy of OR/CR.
7. Office, Plant & Warehouse Location Map and Photos
8. Table or Organization/Functional Chart

OTHER REQUIREMENTS

- 1.0 Certified Test Reports (from Independent Testing Parties) for every product offered.
- 2.0 Certificate of Appointment as Exclusive Distributor or Dealership from Principal (either local or foreign) for each brand of specific product line being carried.
Copy of any Agreement or Technical Service Support & Assistance.
- 3.0 Technical Brochures/Catalogues for Product offered
- 4.0 Technical Data Sheet
- 5.0 Supply Record for the Past 5 Years of every Product Offered (indicating client Name, Quantity, Type, Project Name and Cost of Supply Contract)
- 6.0 Certificate of Safety Data Sheet (product applicable)
- 7.0 Certificate of Safety Inspection by the Chief, Fire Dept./Unit of the City (for Fire Extinguisher)

NOTE: When completed, submit all hard copies bind in a Long Expandable Folder Red with Green Expandable Envelope. Submission will be on Thursday from 8:00am to 5:00 pm addressed to;

*Megawide Procurement Department.
#20 N. Domingo Street,
Brgy. Valencia, Quezon City
Tel.655-1111 Local 855*

The undersigned hereby confirms that the above information is true and correct, and that we are the duly authorized to enter into this accreditation agreement and the supporting documents attached hereto are genuine and authentic. I also declare that the owners, managers, supervisors, marketing, sales & accounting personnel of our company are not related to any employee of Megawide within the third degree.



I hereby authorize MEGAWIDE CONSTRUCTION CORPORATION to obtain pertinent